

BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, MAY 8, 2019

7:00 P.M.

AGENDA

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education has caused notice of the meeting to be published by having the dates, time, and place thereof posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street entrance of the Junior-Senior High School, transmitted to the Retrospect newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

___ Ammie Davis

___ Joseph Ryan

___ Ed Simpson

SY 2018-2020

___ Marianne Brown

___ Pam Chiaradia

___ Jeff Whitman

SY 2019-2021

___ James Blumenstein

___ Allison Cox

___ Ralph Gilmore

SY 2019 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

IV. ***Call meeting to order***

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR APRIL 2019.**

Pre-Kindergarten (Joseph Ryan)
Giavonna Masciantonio

Kindergarten (Joseph Ryan)
Lucas Kessler

Grade One (Marianne Brown)
Benjamin Nisenfeld

Grade Two (Marianne Brown)
Hugh Gallagher

Grade Three (Ed Simpson)
Romina Macko

Grade Four (Ed Simpson)
Addison Schultz

Grade Five (Pam Chiaradia)
Dylan Gallagher

Grade Six (Pam Chiaradia)
Leo Davis

Grade Seven (Jeff Whitman)
Isabella Repetto

Grade Eight (James Blumenstein)
Dylan DeNick

Freshman Class (Allison Cox)
Shaniel Gonzalez

Sophomore Class (Nancy Schiavo)
Mariah Matias

Junior Class (Ammie Davis)
Emma Cate Sullivan

Senior Class (Ralph Gilmore)
Kyleigh Stemetzki

VII. **REPORT:** Student Council Representative: Zachary Olszewski

VIII. **PRESENTATION:** STEAM Presentation by Dave Niglio

IX. **RECESS:**

X. **APPROVAL OF BOARD MINUTES:**

1. Motion to approve the following minutes:

April 17, 2019 Public Session

April 17, 2019 Executive Session

May 1, 2019 Public Session

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
___ Pam Chiaradia ___ Ralph Gilmore

XI. **PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XII. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1510	Americans with Disabilities Act	Revised
Regulation 5111	Eligibility Of Resident/Nonresident Students (M)	Revised
Regulation 5116	Education Of Homeless Children	Revised
Regulation 5310	Health Services (M)	Revised
Regulation 5330.01	Administration Of Medical Marijuana (M)	Revised
Regulation 5330.04	Administering An Opioid Antidote (M)	New
Regulation 5610	Suspension Procedures (M)	Revised
Regulation 5611	Removal Of Students For Firearms Offenses (M)	Revised
Regulation 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Regulation 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Regulation 7300.2	Disposition Of Land	Revised
Regulation 7300.3	Disposition Of Personal Property	Revised
Regulation 7300.4	Disposition Of Federal Property	Revised
Regulation 8330	Student Records (M)	Revised
Regulation 8441	Care Of Injured And Ill Persons (M)	Revised
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Regulation 8630	Emergency School Bus Procedures (M)	Revised
Policy	Title	New/Revised
Policy 1510	Americans with Disabilities Act	Revised

Policy 3111	Creating Postings	Revised
Policy 3124	Employment Contract	Revised
Policy 3125	Employment Of Teaching Staff Members (M)	Revised
Policy 3125.2	Employment Of Substitute Teachers	Revised
Policy 3141	Resignation	Revised
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
Policy 4159	Support Staff Member/School District Reporting Responsibilities	Revised
Policy 4219	Commercial Driver's License Controlled Substance And Alcohol Use Testing (M)	Revised
Policy 4437	Military Leave	Revised
Policy 5111	Eligibility of Resident/Nonresident Students (M)	Revised
Policy 5116	Education Of Homeless Children	Revised
Policy 5305	Health Services Personnel	Revised
Policy 5310	Health Services (M)	Revised
Policy 5330.01	Administration Of Medical Marijuana (M)	Revised
Policy 5330.04	Administering An Opioid Antidote (M)	New
Policy 5337	Service Animals	Revised
Policy 5339	Screening For Dyslexia (M)	Revised
Policy 5512	Harassment, Intimidation, And Bullying (M)	Revised
Policy 5514	Student Use Of Vehicles On School Grounds	Revised
Policy 5600	Student Discipline/Code Of Conduct (M)	Revised

Policy 5610	Suspension (M)	Revised
Policy 5611	Removal Of Students For Firearms Offenses (M)	Revised
Policy 5612	Assaults On District Board Of Education Members Or Employees (M)	Revised
Policy 5613	Removal Of Students For Assaults With Weapons Offenses (M)	Revised
Policy 5620	Expulsion (M)	Revised
Policy 5750	Equal Educational Opportunity (M)	Revised
Policy 5755	Equity In Educational Programs And Services (M)	Revised
Policy 7130	School Closing	Revised
Policy 7300	Disposition Of Property	Revised
Policy 8330	Student Records (M)	Revised
Policy 8441	Care Of Injured And Ill Persons (M)	Revised
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, And Other Drug Offenses (M)	Revised
Policy 8505	Local Wellness Policy/Nutrient Standards For Meals And Other Foods (M)	Revised
Policy 8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Policy 8860	Memorials	New

2. Motion to reaffirm and adopt the by-laws, policies, actions, rules, and regulations, and participation in the New Jersey Interscholastic Athletic Association adopted by prior Boards of Education of the Audubon Public School District, which were in effect immediately prior to this Board Meeting.
3. Motion to approve granting authorization to the superintendent to offer any necessary employment contracts for the 2019-2020 school year to be ratified and affirmed at the next regularly scheduled meeting of the Board of Education.

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson

___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman

___ Pam Chiaradia ___ Ralph Gilmore

XIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

March Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of March 2019.

March Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of March 2019.

Line Item Transfers

6. Motion to approve the bills payable list for May 2019 in the amount of \$132,956.54 when certified.

May Bill List

7. Motion to approve the following use of facilities requests:

AHS: Rm. B102 - Fairleigh Dickinson University – Tuesdays beginning Sept. 10 thru Nov. 12, 2019 from 6:00pm – 9:45pm.

MAS: Library = MAS PTA – Tues. May 7th from 7:30-8:15pm Contact: Melissa McCloskey

8. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

April 13, 2019 Shelter in Place

April 16, 2019 Fire Drill

Haviland Avenue School

April 15, 2019 Shelter in Place

April 29, 2019 Fire Drill

Mansion Avenue School

April 4, 2019 Fire Drill

April 10, 2019

Lockout Drill

Audubon High School

April 16

Lockout Drill

April 11

Fire Drill

9. Motion to approve Inverso and Stewart, LLC as auditors for the 2019/2020 school year at a fee of \$ 24,700.00
10. Motion to approve Bayada Home Health Care, Inc. to provide substitute nursing services on an as needed basis for the 2019/2020 school year at a rate of \$50.00 (R.N) and \$42.00 (L.P.N)
11. Motion to approve 1st Colonial Bank and William Penn Bank as depositories of record for the 2019/2020 school year.
12. Motion to establish Petty cash amounts for the 2019-2020 school year as follows:
 - Board Office - \$200.00
 - Superintendent - \$100.00
 - Maintenance - \$100.00
 - Mansion Ave - \$100.00
 - Haviland Ave - \$100.00
 - Keys Program - \$100.00
13. Motion to approve Garrison Architects as architect of record for the 2019/2020 school year as per fee schedule on file.
14. Motion to approve the firm Parker McCay as Solicitor for the 2019/2020 school year as per fee schedule on file.
15. Motion to authorize the school business administrator to borrow funds not to exceed the 829,654.00 in advance of the June 2019 state aid payments with 1st Colonial Bank (Interest to be paid by the State of New Jersey).
16. Motion to approve the agreement with Camden County Educational Services Commission to provide the following services on an as needed basis at an administrative fee of 5% for the 2019/2020 school year:
 - Transportation Services
 - Non-public School Services
 - CST and Professional Services
 - Related Services
 - Public School Certificated staff services
 - Communications and Public Relations Services
17. Motion to approve authorized signatories on following accounts:
 - Warrant - Superintendent, Business Administrator
 - Payroll - Superintendent, Business Administrator
 - Agency - Superintendent, Business Administrator
 - Student Activities - Superintendent, Business Administrator
 - Unemployment Trust - Superintendent, Business Administrator
 - Community Education - Business Administrator, Coordinator
 - Athletic Officials - Superintendent, Business Administrator, Supervisor of Athletics
18. Motion to approve the establishing of a portion of every meeting of the Board of Education as a closed session of the meeting to discuss any legally approved topics when such topics need discussion.
19. Motion for the Audubon Board of Education to adopt and sign the Code of Ethics Form. The School Ethics Act and Code of Ethics for School Board Members has been received and discussed; and that the Policies

and Procedures regarding training of District Board of Education members has been adopted; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

20. Motion to approve Brown and Brown Benefit Advisors as Student Accident Insurance Brokers for the 2019-2020 school year.
21. Motion to approve Plan Connect as 403 B (Tax Sheltered) Administrator for the 2019/2020 school year at a fee of \$3,618.00
22. Motion to approve the Retrospect as the designated official newspaper of the Audubon Board of Education for releases and that the Courier Post be designated as an alternate, all in accordance with the Open Public Meetings Act.
23. Motion to approve the following Physicians of Record for the 2019/2020 school year at a fee of \$6,000.00 each.

Haddonfield Family Practice, PA
Rothman Institute

24. **Motion to Approve the Following Resolution to Appoint a Risk Management Consultant:**

WHEREAS, the Audubon Board of Education hereinafter referred to as DISTRICT, is a member of the Burlington County Insurance Pool Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund state that each DISTRICT may appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services; and

WHEREAS, a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Hardenbergh Insurance Group as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto.

25. **Motion to Approve the Following Risk Management Consultant Agreement**

THIS AGREEMENT, entered into this 8th day of May, 2019, between the Audubon Board of Education hereinafter referred to as DISTRICT, and Hardenbergh Insurance Group a(n) (Individual, Partnership, Corporation) of the State of New Jersey, having its principal office at the following address: 8000 Sagemore Drive, Marlton, NJ 08053, hereinafter referred to as RMC.

WHEREAS, the RMC has offered to the DISTRICT professional insurance and risk management consulting services as allowed in the Bylaws of the Burlington County Insurance Pool Joint Insurance Fund, and;

WHEREAS, the DISTRICT desires these Extraordinary Unspecifiable Services pursuant to a resolution adopted by the DISTRICT at a meeting held on the 8th day of May, 2019;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. The RMC, for and in consideration of the amount stated hereinafter agrees to provide services to the DISTRICT as follows:

A) Annually update or assist in the updating of all exposure data and insurable interests relative to the DISTRICT using the forms, procedures, time lines and methodologies established by the Fund;

- B) Assist the DISTRICT in understanding and selecting the various optional coverage's (if any) available through the Fund;
- C) Assist the DISTRICT and/or Fund as required in researching data needed to respond to claims;
- D) Assist the DISTRICT in understanding the coverage's afforded through the Fund including requesting written coverage clarifications as needed;
- E) Maintain current licensure as a Property/Casualty Producer as required under the New Jersey Producer Licensing Act;
- F) Attend a majority of monthly Fund meetings and all meetings of the Fund Committees on which the RMC serves;
- G) As requested by the DISTRICT, complete Certificate of Insurance request forms and forward same to appropriate parties as designated by the Fund;
- H) Review Certificates of Insurance and Hold Harmless & Indemnity documents received by the district
- I) Accompany Fund Safety Professionals on such periodic loss control inspections as may be conducted and assist the DISTRICT in understanding and implementing any recommendations resulting therefrom as may be requested by the DISTRICT;
- J) Assist the DISTRICT and Fund Safety Professional in establishing and encouraging effective operation of DISTRICT sponsored Safety Committees.
- K) Perform any other services required by the Fund's Bylaws or the DISTRICT.

2. The term of this Agreement shall be for one (1) year from the first day of July, 2019, or from the effective date of coverage, unless earlier terminated as hereinafter provided in this Agreement.
3. The DISTRICT authorizes the Fund to pay its RMC as compensation for services rendered an amount equal to nine percent (9%) of the DISTRICT's annual assessment as promulgated by the Fund. Said fee shall be paid to the RMC in equal installments on a monthly basis. The RMC shall receive no other compensation or commission for the placement or servicing of any DISTRICT coverage with the Fund.
4. For any coverage authorized by the DISTRICT to be placed outside of the Fund, the RMC shall receive as his/her full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above. The RMC shall not be entitled to collect a commission from an insurance company or the DISTRICT if the DISTRICT or its employees negotiate the placement of a coverage directly with an insurance company which is outside the Fund.
5. Either party may cancel this Agreement at any time by mailing to the other written notice calling for termination effective at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

26. Motion to approve the Shared Service Agreement between the Borough of Audubon and the Board of Education for the participation in the construction and maintenance of (2/two) bicycle racks.

Motion to Approve: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|------------------|
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Ed Simpson |
| ___ James Blumenstein | ___ Ammie Davis | ___ Nancy Schiavo | ___ Jeff Whitman |
| ___ Pam Chiaradia | ___ Ralph Gilmore | | |

XIV. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

1. Motion to approve the following field trip requests for the 2018-2019 school year:

5/14/19 MAS, Ms. Gilbert, 2 chaperones, 25 students to Audubon Park, Hampshire Avenue: Purpose: Walking field trip – ROAR PAWS Reward, Departure: 11:30 am – Return 12:50 pm; Cost \$0

5/17/19 MAS, Ms. Beebe, 9 chaperones, 41 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie: Departure: 9:00 am – Return 2:30 pm, School bus \$192.86 Paid by students

5/21/19 HAS Kindergarten Teachers, 95 students to Memorial Field: Purpose: Baseball Day (to learn the rules of baseball and play a game), Departure: 9:00 am – Return: 12:00 pm, Cost \$0

5/23/19 MAS 3rd Grade, Ms. Beebe, 12 chaperones, 61 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – Return 2:30 pm; School bus \$385.72 Paid by students

6/5/19 HAS 2nd Grade Teachers, 111 students to Vineland Veterans Memorial Home: Purpose: To participate in collaborative conversations with diverse partners, explore cultural events, provide students with an experience to recount appropriate facts and relevant details, Departure: 9:30 am – Return: 2:00 pm, School bus \$683.20 Paid by Students

6/6/19 MAS, Ms. McManis, 2nd Grade Teachers, 111 students to Mansion Avenue School: Purpose: For the second graders to visit Mansion Ave. School in preparation of third grade, Departure: 8:45 am – Return: 11:00 am, School bus \$147.44 Paid by ABOE

6/7/19 HS, Mr. Bantle, Ms. Hall, 4 chaperones, 30 students to the Big Event & The Kove: Purpose: Community based intervention, surf shop, breakfast express, Departure: 9:15 am – Return 2:00 pm, School bus \$141.97 Paid by IDEA Grant

6/11/19 MAS 6th Grade Teachers, 21 chaperones, 101 students to Funplex, Mt. Laurel: Purpose: Fun end of the year trip before students move up to Jr. High, Departure: 9:15 am – Return 2:30 pm, School bus \$493.56 Paid by students

2. Student Statistics March 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
5/1/2019	319	386	796	27	1,528
4/1/2019	317	386	797	27	1,527
5/1/2018	327	377	818	24	1546

3. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident(s) reported at the April 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5958 #6039	1	1	2
HAS			
MAS			

4. Motion to approve the submission of the proposed Comprehensive Equity Plan for the 2019-2022 school years.
5. + Motion to approve a request the following staff member(s) for their child(ren) to attend school in the Audubon Public School District for the 2019-2020 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by and will be employed by the Audubon Public School District in 2019-2020:

Staff Member ID	School	Grade	Student ID
445	Haviland	Kindergarten	N/A
445	Mansion	5 th Grade	02025
614	Haviland	1 st Grade	10222
1400	Jr./Sr. High	7 th Grade	01120
1400	Jr./Sr. High	9 th Grade	00787
1400	Haviland	2 nd Grade	10045
415	Jr./Sr. High	9 th Grade	10118
415	Jr./Sr. High	10 th Grade	02246
415	Mansion	5 th Grade	10119
850	Mansion	3 rd Grade	02442
850	Mansion	5 th Grade	02026
325	Jr./Sr. High	10 th Grade	02632
325	Jr./Sr. High	11 th Grade	10087
1101	Haviland	1 st Grade	10243
183	Jr./Sr. High	12 th Grade	02238
574	Jr./Sr. High	9 th Grade	10325

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

- XV. **HUMAN RESOURCES:** Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

1. **Resolution Abolishing Certain Positions Due to Economy Creating Certain Positions and Confirming the Employment of the Individuals Currently Holding Those Abolished Positions in the Created Positions**

WHEREAS, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to redesign certain positions in the Audubon Public School District; and

WHEREAS, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to reorganize certain positions; and

WHEREAS, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

WHEREAS, as a result of the redesigning of those positions, the Board of Education is required to redefine the employment of the individuals currently holding those positions.

NOW, THEREFORE, BE IT RESOLVED by the Audubon Board of Education as follows:

- A. The following positions in the Audubon School District be and are hereby abolished effective June 30, 2019:
 - Assistant Principal - Junior-Senior High School 12 months
 - Assistant Principal - Junior-Senior High School 12 months
 - Coordinator of Testing, Data, and Special Projects 12 months
- B. The redesigning of these positions shall be effective as of June 30, 2019.
- C. The individuals currently holding the abolished positions shall be transferred to the newly created positions effective July 1, 2019.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

2. **Resolution Abolishing Certain Positions Due to Economy and Terminating the Employment of the Individuals Currently Holding Those Positions**

WHEREAS, the Superintendent of Schools has consulted with and recommended to the Audubon Board of Education that, for reasons of economy, it is necessary to abolish certain positions in the Audubon School District; and

WHEREAS, the Audubon Board of Education has determined that, for reasons of economy, it is necessary to abolish certain positions; and

WHEREAS, the Board of Education is legally permitted to do so in accordance with the provisions of N.J.S.A 18A:28-9, et seq.; and

WHEREAS, as a result of the elimination of those positions, the Board of Education is required to terminate the employment of the individuals currently holding those positions.

NOW, THEREFORE, BE IT RESOLVED by the Audubon Board of Education as follows:

- A. The following positions in the Audubon Public School District be and are hereby abolished:
 - Custodian – Preschool Part-time
 - General Aide – Preschool
 - General Aide – Computer (*)*
 - General Aide – High School
 - Learning Disabilities Teacher Consultant
 - Nurse/Secretary – Preschool
 - School Social Worker – Special Education Counselor (*)*
 - Teacher of Basic Skills Part-time
 - Teacher of Elementary Education
 - Teacher of English Part-time

Teacher of Mathematics ()*
 Teacher of Mathematics
 Teacher or Preschool Part-time
 Teacher of Social Studies

- B. The abolishment of these positions shall be effective as of June 30, 2019.
- C. The employment of the individuals currently holding the abolished positions be and hereby is terminate, effective June 30, 2019. An *asterisks (*)* - indicates transferred faculty & staff.
- D. The Superintendent and Board Secretary are authorized and directed to take all necessary and appropriate actions with respect to the abolishment of the positions and to notify the affected individuals of the termination of their employment in said positions.

- 3. Motion to authorize the Audubon Board of Education to create two (2) Assistant Principals of the Junior-Senior High School - 10 month & 10 days positions in accordance with the recommendation of the Superintendent of Schools.
- 4. Motion to authorize the Audubon Board of Education to create the position of Coordinator of Testing, Data, and Special Projects - 10 month & 10 days in accordance with the recommendation of the Superintendent of Schools.
- 5. Motion to authorize the Audubon Board of Education to create the following positions in accordance with the recommendation of the Superintendent of Schools:

Basic Skills Instructor - Elementary Full-time
 Library Media Specialist - Elementary
 School Psychologist

- 6. Motion to authorize the Audubon Board of Education to transfer the following staff for the 2019/2020 school year based on the recommendation of the Superintendent of Schools:

Staff Member	Current Position	Position for 2019-2020
Kathleen Bonsted	AHS Aide	Kindergarten Aide 29.5 Hrs/Week
Karen Felli	Pre-kindergarten Aide	AHS Aide
Christine Smialowski	General Aide Computers	Kindergarten Aide 29.5
Paul Rogers	SSW - Special Education Counselor	Mansion Avenue Teacher
Nicole Szymanski	AHS - Mathematics	Elementary Library Media Science

- 7. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

2nd Year	Date of Tenure	Title	Months	Salary
Noelle Bisinger	3/6/2022	Supervisor of Special Education Services	12	\$112,182.00
Adrienne	07/02/2022	Principal – HAS	12	\$123,600.00

McManis				
3rd Year	Date of Tenure	Title	Months	Salary
Shamus Burke	10/24/2021	Director of Curriculum and Instruction	12	\$115,357.00

8.

Motion to authorize and issue tenure contracts to the following administrator for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary
Kelly Reising	Director of Guidance	12	\$113,746.00

9. Motion to authorize the renewal of contracts for and the reemployment of the following tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary	Longevity
Robert Buchs	High School Principal	12	\$146,426.00	\$1,250.00
Anthony Carbone	Supervisor of Athletics	12	\$128,700.00	\$1,250.00
Bonnie Smeltzer	Mansion Avenue Principal	12	\$140,167.00	\$1,250.00

10. Motion to authorize the updated contracts for and the reemployment of the following tenured administrators for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Administrators Association at the recommendation of the Superintendent of Schools.

Name	Title	Months	Salary	Longevity
Frank Corley	Assistant Principal Grades 10-12	10m + 10d	\$115,829.00	\$1,250.00
Eric Miller	Assistant Principal Grades 7-9	10m + 10d	\$110,261.00	

11. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured certificated personnel for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Degree	Step	FTE
Zachary Bentley	9/2/22	BA	1	1.0
Carl Ellinwood	9/2/22	MA	4	1.0
Cheryl Fisher	9/2/22	BA	8	1.0

Krista Little	9/2/22	BA	1	1.0
Jillian Long	9/2/22	BA	6	0.615
Maria McCutcheon	12/18/22	MA	8	1.0
Bianca Saunders	9/2/22	BA	2	1.0
Kyle Shireman	6/2/22	MA + 30	8	1.0
John Walsh	9/2/22	MA	12	1.0
Erica Wenzel	9/2/22	MA	5	1.0
3rd Year Personnel	Date of Tenure	Degree	Step	
Bridget Bialecki	9/6/21	BA + 30	3	0.87
Pennie Bigelow	9/2/21	MA + 30	16-17	1.0
Jordan Daminger	9/2/21	BA	2	1.0
Brenda Gifford	9/2/21	BA	3	1.0
Theresa Klaus	7/27/21	MA	4	1.0
Colleen McFetridge	9/2/21	MA	5	1.0
Carly Meyer	9/2/21	MA	5	1.0
4th Year Personnel	Date of Tenure	Degree	Step	FTE
Daniel Carter	9/2/20	BA + 30	3	1.0
Daniel Cosenza	9/2/20	BA	3	1.0
Charlene Fitzmaurice	9/2/20	BA	5	0,87
Patrick Moran	9/2/20	BA	2	1.0
Pamela Niglio	2/7/21	BA	5	0.548

12. Motion to authorize and issue tenure contracts to the following certificated personnel for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Degree	Step	FTE
Catherine Gidjunis	BA	3	1.0
Shannon Horan	MA	7	1.0
Erika Miliarexis	MA	8	1.0
Kathryn Mueller	BA	5	1.0
Jessica Pitt	BA	3	1.0

Chelsea Shupp	BA + 30	3	1.0
Emily Warren	MA	3	1.0

13. Motion to authorize the renewal of contracts for and the reemployment of the following tenured junior-senior high school certificated personnel for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Denise Allman	BA	12		1.0
Dennis Bantle	BA	16-17		1.0
Patricia Bevelheimer	MA	16-17		0.474
Marie Bonvetti	MA	7		1.0
Amy Bulskis	BA	14		1.0
Stacy Caltagirone	BA	3		1.0
Jackie Castaldi	BA	16-17	\$4,000	1.0
Melissa Cecchini	BA	9		1.0
Andrea Collazzo	MA	16-17	\$4,000	1.0
Luke Collazzo	BA	16-17		1.0
Adam Cramer	BS	5		1.0
Teresa D'Aprile	MA+30	16-17	\$4,000	1.0
Lee DeLoach	BA	16-17		1.0
Angela DiFilippo	MA	6		1.0
Larae Drinkhouse	MA	4		1.0
Bruce Dyer	BS + 30	16-17	\$4,000, \$5,000	1.0
Dawn Ewing	MA	16-17		1.0
Wilma Fitzpatrick	BA+30	13		1.0
Laurie Georgel	BA	10		1.0
Roberta Hanson-Swinney	MA	5		1.0
Anne Marie Harris	BA	16-17	\$4,000	1.0

Christopher Harris	BA	16-17		1.0
Matthew Harter	BA	6		1.0
Steven Ireland	BA	8		1.0
Ryan Knaul	BA	5		1.0
Mary Knoll	MA	7		1.0
Alvina LaCasse	MA	13		1.0
Scott LaPayover	BA	16-17	\$4,000	1.0
Mr. Ronald Latham	BA	7		1.0
Kathleen Lin	BA	16-17		1.0
Jessica Lindsay-Barcklow	BS	4		1.0
Dirk Manskopf	MA	10		1.0
Sebastian Marino	MA	16-17		1.0
Ashley McGuire	BA	14		1.0
Andria Morrison	BA	3		1.0
Janelle Mueller	BA	7		1.0
Patty Myers-Griffith	BA	16-17	\$4,000	1.0
David Niglio	MA+30	14		1.0
Maria Pousatis	MA	16-17		1.0
Daniel Reed	BA	4		1.0
Thea Ricci	BA	16-17		1.0
Elaine Root	BA	6		1.0
Daniel Rowan	MA	16-17		1.0
Nancy Scully	MA+30	13		1.0
William Scully	BA	16-17		1.0
Sharon Selby	BA	16-17		1.0
Donald Seybold	MA	16-17	\$4,000	1.0
Donna Stack	BA	11		1.0

Dustin Stiles	BA	5		1.0
Michael Stubbs	BA	16-17		1.0
Christopher Sylvester	BA	7		1.0
Lori Tanenbaum	BA	4		1.0
Virginia Tappin	BA	16-17		1.0
Michael Tiedeken	BA+30	16-17		1.0
Michael Tomasetti	MA	16-17		1.0
Wendy VanFossen	MA	16-17	\$4,000 (As of 12/1/19)	1.0
Deborah Waite	BA	11		1.0
Marge Walsh	MA	16-17		0.40
Matthew Webb	BA	16-17		1.0
Eileen Willis	BA	13		1.0
Katherine Wilson	BA	16-17		1.0
Nancy Wolgamot	MA	16-17		1.0

14. + Motion to authorize the renewal of contracts for and the reemployment of the following tenured elementary school certificated personnel for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

NAME	DEGREE	STEP	LONGEVITY	FTE
Ilana Ablon	MA	16-17		1.0
Kelly Angelone	BA	6		1.0
Ann Alston	BS	13		1.0
Christine Batra	MA	11		0.62
Jennifer Battista	BA	11		1.0
Francine Bechtel	MA	6		1.0
Jennifer Beebe	BA	12		1.0
Karen Bowers	BA	8		1.0
Kim Brach	BA	10		1.0

Christine Brady	BA	14		1.0
Bernadette Brogna	BA	16-17	\$4,000	1.0
Amanda Brown	BA	7		1.0
Natalie Busarello	BA	3		1.0
Jane Byrne	MA	12		1.0
Shelly Chester	BA	10		1.0
Christie Cochran	BA	5		0.87
Alycia Colucci	BA	11		1.0
Debra Costello	BA + 30	7		1.0
Kim Coyle-Felix	BA	16-17		1.0
Jenna Donahue	MA	3		1.0
Eunice Englehart	MA	5		1.0
Beth Evans (Crosby)	BA	16-17		1.0
Melissa Falkowski	BA	12		1.0
Carrie Figueroa	MA	5		1.0
Christine Fox	MA + 30	4		1.0
Kathy Giambri	BA	16-17	\$4,000	1.0
Katie Hueber	BA	14		1.0
Roberta Ignaczewski	BA	10		1.0
Sue Jenkinson	BA	16-17	\$4,000	1.0
Christine Karageogis	BA	16-17		0.87
Rose Lang	MA	12		1.0
Jillian Matysik	MA + 30	10		1.0
JoAnne McCarty	BA	8		1.0
Jennifer McClellan	BA	14		1.0
Lisa McGilloway	MA	16-17	\$4,000	1.0
Elizabeth McCurdy	MA	7		1.0

Sharon McLaren	MA	12		0.50
Cherie McNellis	BA	8		1.0
Maddy Meehan	BA	9		1.0
Kelly Miller	BA	11		1.0
Susan Moore	MA	16-17		1.0
Denise Murphy	MA	12		0.82
Cara Novick	MA	13		1.0
Catherine Olivieri	BA	9		0.50
Judy Ottiano	BA	16-17	\$4,000	1.0
Amy Phillips	BA + 30	5		1.0
Nicole Racite	BA	3		1.0
Bradley Rehn	BA	5		1.0
Christy Rehn	BA	11		1.0
Paul Rogers	MA	14		1.0
Kristen Rosenberg	MA	5		1.0
Leslie Rybacki	MA	8		1.0
Theresa Salamone	MA	12		0.63
Ralph Schiavo	BA	16-17		1.0
Sue Selby	BA	16-17	\$4,000	1.0
Jaclyn Sloan	MA	16-17		0.20
Pat Snyder	BA	16-17		1.0
Nicole Szymanski	MA	11		1.0
Blake Zetusky	BA	9		1.0

15. Motion to authorize the renewal of contracts for and the reemployment of the following maintenance/grounds staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Months	Position	Step	License(s)	Longevity
Louis Ambrose	12	Maintenance Mechanic	13	\$550.00 Boiler \$550.00 - Refrigeration \$3200—Asst. Lead Cust	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr.
Joe Constantino	12	Maintenance Mechanic	4		
Jeffrey Vilardo	12	Maintenance Mechanic	11	\$550.00 Boiler \$2700.00—Head Grounds Keeper	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.

16. Motion to authorize the renewal of contracts for and the reemployment of the following custodial staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Months/Hours	Step	License(s)	Longevity
Teresa Bargas	12	4		
Philip Batista	12	3		
Hector Castro	12	8	\$550.00 – Boiler	\$600.00 – Long. 5 Yr.
Doretta Geserick	12	2		
Theodore Jenkinson	12	16	\$550.00 Boiler \$4000.00-- Lead Cust.	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.-
Genevieve Kube	12	11	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Sonia Laracuente	12	10	\$550.00 Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr.
Ronald Lippincott	12	15	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr.
James O'Donnell	12	15	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 yr. \$4000.00 - Lead Cust.
Denise Pooley	12	4		
Thomas VanFossen	12	16	\$550.00 – Boiler	\$600.00 – Long. 5 Yr. \$800.00 – Long. 10 Yr. \$1000.00 – Long. 15 Yr. \$1200.00 – Long. 20 Yr.
Lester Jones	4 D – 20 H	4		
Diane Owen	4 D – 25 H	4		
Chuck Robinson	3 D – 16 H	3		

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

17. Motion to authorize the renewal of contracts for and the reemployment of the following non-tenured secretarial staff for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

3rd Year Personnel	Date of Tenure	Month	Step	FTE
Johanna Urban	9/2/21	10	6	0.50
4th Year Personnel	Date of Tenure	Month	Step	FTE
Michela Carr	9/2/20	10	5	0.74
Melanie Borodziuk	9/2/20	10	5	0.74

18. Motion to authorize the renewal of contracts for and the reemployment of the following tenured secretarial staff for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Month	Step	Longevity
Susan Clune	12	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr.
Patricia Coyle	12	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr. \$1,000.00 - 20 Yr.
Luanne Cross	12	5	\$500.00 - 10 Yr. \$600.00 - 15 Yr.
Cheryl Kane	12	14	\$500.00 - 10 Yr.
Lillian Mierkowski	10	16	\$500.00 - 10 Yr. \$600.00 - 15 Yr. \$1000.00 - 20 Yr.
Meg Murray	10	7	\$500.00 - 10 Yr. \$600.00 - 15 Yr.

Joan Nolan	12	16	\$500.00 – 10 Yr. \$600.00 – 15 Yr. \$1000.00 – 20 Yr.
Dawn Bentley	12	12	
Jill Greway	10	8	

19. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to exceed 29.5 hours per week) non-tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

2nd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Susan Amorosi	9/7/22	Instructional Aide	14	29.5
Phyllis Barnes	3/26/23	Special Education Aide	2	29.5
Kacie Curran	9/5/22	Special Education Aide	5	29.5
Francesca Eagan	9/7/22	Instructional Aide	7	29.5
Kristina Filachek	12/7/22	Special Education Aide	2	29.5
Patrice Kilvington	11/15/22	Special Education Aide	6	29.5
April Krause	3/27/23	Special Education Aide	2	29.5
Daniel McClerman	10/2/22	Special Education Aide	5	29.5
3rd Year Personnel	Date of Tenure	Title	Step	Hours Per Week
Karen Felli	9/29/21	Special Education Aide	4	29.5
Danielle Reich	9/12/21	Instructional Aide	9	29.5
Marissa May	1/3/21	Special Education Aide	8	29.5
4th Year Personnel	Date of Tenure	Title	Step	Hours Per Week

Patricia Marsh	9/2/20	Instructional Aide	6	29.5
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20. Motion to authorize and issue a tenure contract to the following part-time (not to exceed 29.5 hours per week) aide (general, instructional, special education) for the 2019-2020 school year in accordance with the negotiated 2018-2021 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Hours Per Week
Holland, Jessica	Instructional Aide	5	29.5

21. Motion to authorize the renewal of contracts for and the reemployment of the following tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	FTE
Caravelli, Maria	Special Education Aide	16	\$900	1.0
McNulty, Barbara	Special Education Aide	16	\$900	1.0

22. Motion to authorize the renewal of contracts for and the reemployment of the following part-time (not to exceed 29.5 hours per week) tenured aides (general, instructional, special education) for the 2019-2020 school year in accordance with the 2018-2021 negotiated contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Title	Step	Longevity	Hours Per Week
Bonsted, Kathy	Instructional Aide	10		29.5
Geissler, Diane	Special Education Aide	10		29.5
Gilbrook, Janine	Special Education Aide	5		29.5
Kappel, Lisa	Instructional Aide	10		29.5
Marshall, Kathy	General Education Aide	10		20.0

Masciantonio, Sandra	General Education Aide	10		29.5
Quinn, Robin	Special Education Aide	10		29.5
Smialowski, Christine	General Education Aide	10		29.5
Souder, Carol	General Education Aide	10		29.5
Steel, Joy	Special Education Aide	10		29.5
Terlingo, Lisa	General Education Aide	5		29.5

23. Motion to approve William Beecher as a 180 day Permanent Substitute/Breezeway Monitor at a salary of \$17,510.00 effective September 1, 2019 through June 30, 2020.
24. Motion to approve Laurie Crea as a 12 month Secretary to the Superintendent at a salary of \$50,000.00 effective July 1, 2019 through June 30, 2020.

Motion to Approve: _____ Second: _____

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

25. Motion to approve Christina Flynn as a 12 month Payroll/Benefits Clerk at a salary of \$63,185.00 plus longevity \$1,100.00 effective September 1, 2019 through June 30, 2020.
26. Motion to approve Joseph Furlong as a 180 day In-School Suspension Monitor at a salary of \$37,542.00 effective September 1, 2019 through June 30, 2020.
27. Motion to approve Debra Horan as a 12 month Accounts Payable Clerk at a salary of \$63,185.00 plus longevity \$2,100.00 effective July 1, 2019 through June 30, 2020.
28. Motion to approve Michael Jenkinson as a 12 month Maintenance Department Evening Supervisor at a salary of \$69,635.00 plus longevity \$3,600.00 and certificates \$550.00 effective July 1, 2019 through June 30, 2020.
29. Motion to approve Michelle Marchiano as 12 month Secretary to the Business Administrator at a salary of \$52,000.00 plus longevity \$1,100.00 effective July 1, 2019 through June 30, 2020.
30. Motion to approve Patricia Martel as the 10 month 10 day Coordinator of Testing, Data, and Special Projects at a salary of \$92,698.00 effective September 1, 2019 through June 30, 2020.
31. Motion to approve submission of the 2019-2020 employment contract for Deborah Roncace, Business Administrator/Board Secretary, to the Executive County Superintendent for approval.
32. Motion to approve Harry Rutter as the 12 month Director of Facilities at a salary of \$139,243.00 plus longevity \$1,250.00 effective July 1, 2019 through June 30, 2020.

- 33. Motion to approve Gregory Smith as a Computer Systems Specialist at a salary of \$55,672.00 effective July 1, 2019 through June 30, 2020.
- 34. Motion to appoint Bonnie Smeltzer, Mansion Avenue Elementary School Principal, as the Affirmative Action Officer for a term commencing July 1, 2019 through June 30, 2020.

Motion to Approve: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|------------------|
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Ed Simpson |
| ___ James Blumenstein | ___ Ammie Davis | ___ Nancy Schiavo | ___ Jeff Whitman |
| ___ Pam Chiaradia | ___ Ralph Gilmore | | |

- 35. Motion to appoint Harry Rutter, Director of Facilities, as the American with Disability Act Compliance Officer for a term commencing July 1, 2019 through June 30, 2020.
- 36. Motion to appoint Frank Corley, Senior-Junior High Assistant Principal as the district Anti-bullying Coordinator for a term commencing July 1, 2019 through June 30, 2020
- 37. Motion to appoint the following individuals as building-based Anti-bullying Specialists for a term commencing April 18, 2019 through June 30, 2020:
 - i. Haviland Avenue Elementary School - Marcia McCutcheon
 - ii. Mansion Avenue Elementary School - Christine Batra
 - iii. Audubon Junior-Senior High School - Michael Tomasetti
 - iv. Audubon Junior-Senior High School (9-12) - Wendy VanFossen
- 38. Motion to appoint Eric Miller, Senior-Junior High Assistant Principal as the (District) School Safety Specialist for a term commencing July 1, 2019 through June 30, 2020.
- 39. Motion to appoint Kelly Reising, Director of Guidance as the Section 504 Compliance Officer for a term commencing July 1, 2019 through June 30, 2020.
- 40. Motion to appoint the following individuals as Section 504 Compliance Representatives for a term commencing July 1, 2019 through June 30, 2020:
 - i. Haviland Avenue Elementary School – Adrienne McManis, Principal
 - ii. Mansion Avenue Elementary School – Bonnie Smeltzer, Principal
 - iii. Audubon Junior-Senior High School – Robert Buchs, Principal
- 41. Motion to approve Deborah J. Roncace, Business Administrator/Board Secretary for the following appointments for the 2019/2020 school year:
 - a. Board Secretary
 - b. Designated Employer Representative
 - c. Public Agency Compliance Officer as required
 - d. Qualified Purchasing Agent to award contracts up to bid threshold
 - e. Custodian of School Records
- 42. Motion to appoint Shamus Burke, Director of Curriculum & Instruction as the Health Insurance Portability & Accountability Act (HIPPA) Officer for a term commencing July 1, 2019 through June 30, 2020.
- 43. Motion to appoint the following individuals as members of the School Counseling Team for a term commencing July 1, 2019 through June 30, 2020:
 - i. Kelly Reising, Director of Guidance (Lead)
 - ii. Christine Batra, School Counselor - MAS
 - iii. Maria Bonvetti, School Counselor - AHS (7-8)

- iv. Marcia McCutcheon, School Counselor, HAS
- v. Cara Novick, School Counselor, MAS
- vi. Michael Tomasetti, School Counselor - AHS (9-12)
- vii. Wendy VanFossen, School Counselor - AHS (9-12)
- viii. Emily Warren, School Counselor - AHS (9-12)

- 44. Motion to appoint Harry Rutter, Director of Facilities, as the Chemical Hygiene Officer for a term commencing July 1, 2019 through June 30, 2020.
- 45. Motion to accept the letter of resignation from Erin Whitescarver, Learning Disability Teacher Consultant, effective June 30, 2019.
- 46. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Beth Beals Substitute Teacher

- 47. + Motion to approve the following Thomas Jefferson University student to extend her days to include May 10, 2019 and May 17, 2019 at the Audubon Preschool.

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Jennifer Faccenda	Occupational Therapist	36 hour clinical experience Spring 2019 semester	Margaret Walsh

- 48. + Motion to approve Ms. Fisher to do a Raptor presentation at Haviland Avenue School retroactive to May 2, 2019.
- 49. Motion to accept the letter of resignation from Mark McKee, long-term substitute teacher for Jessica Lindsay-Barcklow effective June 30, 2019.

Motion to Approve: _____ Second: _____

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
- ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
- ___ Pam Chiaradia ___ Ralph Gilmore

XVI. REPORTS:

XVII. Superintendent's Report

XVIII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Chiaradia**

XIX. Board Member Comments

XX. PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXI. CLOSED SESSION: (If Necessary)

1. Motion to move board to closed session at approximately _____ pm for the following:

Reconvene at approximately _____ pm.

XXII. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday June 12, 2019 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.

2. Motion to adjourn meeting at approximately _____ pm.

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.